



GOVERNMENT OF SINDH
COLLEGE EDUCATION DEPARTMENT
Karachi, dated the 09th, August, 2019

NOTIFICATION

NO.SO(G)/CED/Dist-Work/2018: In the exercise of powers conferred by Section-4 of the Sindh Government Rules of Business, 1986, distribution of work of the college education department among the Officers, Sections and Branches of the College Education Department Secretariat is notified as follows:

1. SECTION (Higher Education-I)

All the service matters pertaining to Male Lecturers BS(17) including but not limited to:

- Transfer/Posting,
- NOC for Passport,
- NOC for the MPhil/PhD,
- Ex-Pakistan Leaves,
- Preparation of the Seniority lists,
- Departmental Promotions Committee.
- Other matters pertaining to BS-17 lecturer(male).

2. SECTION (Higher Education-II)

All the service matters pertaining to Assistant Professors (BS-18), DPEs BS-17 & 18, Librarians BS-17 & 18 including but not limited to:

- Transfer/Posting move,
- NOC for Passport,
- NOC for the MPhil/PhD,
- Ex-Pakistan Leaves.
- Preparation of the Seniority lists,
- Provincial Selection Board-II matters.

3. SECTION (Higher Education-III)

All the service matters pertaining to Associate Professors (BS-19) Male/Female, Professors (BS-20) Male/Female:

- Transfer/Posting move,
- NOC for Passport,
- NOC for the MPhil/PhD,
- Ex-Pakistan Leaves,
- Preparation of the Seniority lists,
- Provincial Selection Board-I matters

4. SECTION (Higher Education-IV):

All the service matters pertaining to Female Lecturers BS(17),

- Transfer/Posting move,
- NOC for Passport
- NOC for MPhil/PhD,
- Ex-Pakistan Leaves,
- Preparation of the Seniority lists,
- DPC matters.

5. SECTION (Higher Education-V):

All the service matters pertaining to Non-Gazetted staff BS-I to BS-16 under College Education Department/Secretariat.

6. SECTION (Finance & Administration(F&A)

All the administrative and financial matters pertaining to attached departments/field offices.

- Budget,
- Financial Assistance,
- Medical Reimbursement,
- SNE.

7. SECTION (Judicial):

All the matters pertaining to

- Court cases.
- FIA
- Anti-Corruption
- NAB

8. SECTION OFFICER (ENDOWMENT):

All the matter pertaining to:

- Sindh Educational Endowment Scholarships.

9. SECTION(Academic/Trainings)

All the matters pertaining to Government Colleges,

- Government Universities,
- Sindhi Adabi Board.
- Cadet Colleges,
- Private Universities,
- Private Colleges,
- Local and Foreign Trainings,
- Admissions to F.A/F.Sc(XI) against reserved seats for Sindh Province in other provinces colleges.
- Admissions to B.A/B.Sc/B.E reserved/reciprocal seats for Sindh Province in other provinces colleges/universities.

10. SECTION(Special Tasks/IT)

- Special Initiatives of department.
- Information of department.

11. SECTION(Planning, Development & Research)

- Upgradation, Naming and Renaming.
- Department & planning matters of all the offices, institutes under college education department.

12. SECTION(General Administration)

All the matters pertaining to:

- General,
- Public Accounts Committee,
- Departmental Accounts Committee,
- Internal transfer/posting,



- Maintenance of vehicles and other assets of department at secretariat.

RAFIQUE A. BURIRO
SECRETARY TO GOVT. OF SINDH.

NO.SO(G)/CED/Dist-Work/2018:

Karachi, dated 09th August, 2019

Copy for Information and necessary action to:-

1. The Chief Secretary Sindh, Govt of Sindh, Karachi
2. Chairperson, Planning & Development Board, Govt. of Sindh.
3. Senior Member, Board of Revenue, Karachi.
4. Chairman, Anti-Corruption Establishment, Govt of Sindh, Karachi.
5. Administrative Secretaries, Govt of Sindh
6. The Director General Colleges Sindh, Karachi.
7. The Regional Director Colleges (All).
8. Director Private Colleges Sindh, Karachi.
9. Director Monitoring & Evaluation, College Education Department, Karachi.



SECTION OFFICER (G&B)

[Handwritten signature]



GOVERNMENT OF SINDH
COLLEGE EDUCATION DEPARTMENT
Karachi, dated the 03rd September, 2019

NOTIFICATION

In partial modification of notification NO.SO(G)/CED/Dist-Work/2018 dated 09-08-2019, the functions of Section Officer(F&A) are merged into Section Officer (General Administration). Now S.O(GA) shall deal with the following matters.

- All the administrative and financial matters pertaining to attached departments/field offices.
- General,
- Public Accounts Committee,
- Departmental Accounts Committee,
- Internal transfer/posting,
- Maintenance of vehicles and other assets of department at secretariat
- Budget,
- Financial Assistance,
- Medical Reimbursement,
- SNE.

RAFIQUE AHMAD
SECRETARY TO GOVT. OF SINDH.

NO.SO(G)/CED/Dist-Work/2018:

Karachi, dated 03rd September, 2019

Copy for Information and necessary action to:-

1. The Chief Secretary Sindh, Govt of Sindh, Karachi
2. Chairperson, Planning & Development Board, Govt. of Sindh.
3. Senior Member, Board of Revenue, Karachi.
4. Chairman, Anti-Corruption Establishment, Govt of Sindh, Karachi.
5. Administrative Secretaries, Govt of Sindh
6. The Director General Colleges Sindh, Karachi.
7. The Regional Director Colleges (All).
8. Director Private Colleges Sindh, Karachi.
9. Director Monitoring & Evaluation, College Education Department, Karachi



SECTION OFFICER(GA)